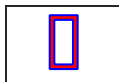


ALLEN COUNTY SCHOOLS

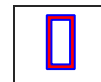
Qualities of Good Learners and Successful People

MINDSETS		ACTIONS	
Foundations for Success	Supporting Indicators	Success at School As a student, you...	Success at Work As an employee, you...
Thinking	Focus on the task.	Identify the learning target and a purpose for learning. Engage in active listening and avoid distraction. Make relevant, unsolicited contributions to discussions. Exhibit good body language. Initiate ideas, questions, & topics.	Stay on task; avoid spending too much time at break or coming back from lunch late. Are attentive during meetings, and engage in the discussion.
	Use thinking strategies & other techniques.	Ask questions, make connections, visualize, determine importance, make inferences, synthesize. Use problem-solving steps.	Aren't afraid to ask hard questions. Generate some ideas that will improve our company or business.
	Exhibit a curiosity for learning.	Formulate questions. Accept and enjoy academic challenge. Seek resources to extend learning. Read and study a variety of materials.	Learn as much as you can about our company's products and services. Study what makes the best employee for your position and do those things.
	Engage in collaborative communication.	Use a variety of conversation stems to justify thinking. Defend answer/ideas. Initiate higher-order questions of peers & ensure all voices are heard during a discussion. Listen intently.	Listen first, then share your own ideas. Network – get to know others that do the same job as you. Learn from their experience.
	Apply learning to solve new problems.	Transfer learning across any subject and to daily life.	Learn various positions/jobs within the company to see how the entire system is connected.
Resilience	Persevere/Persist.	Don't give up. Show grit & are comfortable with struggle. Propose another way to solve a problem or complete a task. Learn from others. Take risks by sharing ideas & mistakes. Revise thinking based on new learning. Are optimistic.	Think outside the box to solve problems for our company. Persist to satisfy a customer who is unhappy. Spend extra time to find a solution to a problem with some aspect of the company.
	Make a plan.	Start with what you know. When stuck, find an entry point to begin a task. Try various strategies to solve a problem or complete a challenging task.	Display courage to "push back" and propose a new idea when necessary. Find a way to learn what you don't know. Are resourceful.
Work Ethic	Strive to obtain personal best.	Come prepared for class. Organize materials. Utilize study strategies. Use time to maximize output. Seek clarification when confused. Expend additional effort to prepare for learning, assessments & retakes.	Come to work everyday. Are at work on time. Dress professionally. Work the whole day and get your job done.
	Produce quality work.	Know/describe the success criteria of a task. Meet the success criteria. Monitor progress. Re-check work and edit as needed. Review & offer helpful feedback to peers' work.	Are a responsible team member. If you see something that needs improvement, say something to your supervisor. Take pride and ownership in your contribution to the company.
	Set goals.	Identify specific content within a unit you want to learn. Review pre tests & identify what should be your focus during the unit to achieve proficiency.	Are proactive. Set your personal goals for how you want to advance within the company.
Self-Awareness	Identify what you know, don't know, & next steps.	Articulate what targets are understood, which are causing struggle. Identify next steps. Seek feedback from teacher & peers.	Use performance evaluations and manager feedback to improve. Ask a department person for help. Learn about our products and services in order to provide better customer service.
	Chart progress & reflect on learning	Self-assess progress. Keep a record of progress and how thinking has changed. Chart scores/levels.	Improve our company by improving yourself. Begin with the end in mind – know what you need to accomplish to be more productive.

College Ready



Certified for Life



Career Ready