**PRE-OBSERVATION DOCUMENT**

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| **Professional** |  |
| **EPSB ID#** |  |
| **School** |  |
| **Grade Level/Subject(s)** |  |
| **Observer** |  |
| **Date of Conference** |  |
| **Date of Lesson/Activity** |  |
| **Observation Type** | **M1** | **M2** | **Full** | **Peer** |

**Preconference (Planning Conference)**

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| **Questions for Discussion** | **Notes** |
| What is your identified learning target? |  |
| To which part of your curriculum does this lesson/activity relate? |  |
| How does this learning fit in the sequence of learning for this class/group? |  |
| Briefly describe the students in this class/group, including those with special needs. |  |
| How will you engage the students in the learning/activity? What will you do? What will the students do? Will the students work in groups or individually, or as a large group? Provide any materials that the students will be using. |  |
| How will you differentiate for individuals or groups of students? |  |
| How and when will you know whether the students have achieved the goal(s)? |  |
| Is there anything that you would like me to observe during the lesson? |  |

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Professional Evaluator