

How to build Student Activity Report in Infinite Campus

1. Click on the categories link found within the settings of your gradebook.
2. Add a new category to the list titled: nclass@home.
3. Select all of the classes you want to add this category.
4. Click the exclude from calculation box. (Unless you are counting these as grades you want to average with regular class grades – most will check exclude)
5. Then click save.

#2

Category Detail

#3

#4

Section	*Weight	Sequence	Exclude from Calculation	Drop Lowest Score (%)
<input type="checkbox"/> 6) 1125-1 FLEXEXPLORE	<input type="text" value="0"/>	<input type="text" value="0"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> 6) 1125-2 FLEXEXPLORE	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> 6) 1125-3 FLEXEXPLORE	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> 6) 1125-4 FLEXEXPLORE	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> HRJ 0804 -1 Homeroom/Pride Time	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> 1) 1308-1 SCIENCE-8TH	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> 2) 1308-2 SCIENCE-8TH	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> 4) 1308-3 SCIENCE-8TH	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> 5) 1308-4 SCIENCE-8TH	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> 6) 1308-5 SCIENCE-8TH	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> 7) 1881-4 STUDY PERIOD	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

#4

Save Delete Close

6. Add a new assignment.
7. Title the assignment: nclass@home Day 1, Day 2, etc.
8. Abbreviate the assignment: Day 1, Day 2, etc.
9. Select your classes and add the assignment date(s). Use date of cancellation.
10. Select nclass@home from Category drop down menu.
11. In the Standard/Grading Task, choose where you would like the assignment to appear and assign the total points. In our example it is assigned to participation/effort. **Points:** You may choose to provide a grade in one of two ways. Option 1 – Did or Didn't do: you may enter a zero (0) if student does not complete or a one (1) if they complete your assignment for the day. Option 2 – Traditional grade: Just enter points or grade as you would for any assignment.
*When entering score, place a D (digital) or P (paper) in comment box for the mode the student used.
12. Click save.

Assignment Detail

Click to Activate and Get NEW Features!

#7

#8

*Assignment Name
nclass@home Day 1

*Abbreviation
Day 1

▼ Scheduling/Grading Alignment

Section	Portal	*Assigned	*Due	*GB Seq	Student Group
<input checked="" type="checkbox"/> 1) 1308-1 SCIENCE-8TH Terms: Q1, Q2, Q3, Q4	<input checked="" type="checkbox"/>	01/17/2018	01/17/2018	1.00	No Groups
<input checked="" type="checkbox"/> 2) 1308-2 SCIENCE-8TH Terms: Q1, Q2, Q3, Q4	<input checked="" type="checkbox"/>	01/17/2018	01/17/2018	1.00	No Groups
<input checked="" type="checkbox"/> 4) 1308-3 SCIENCE-8TH Terms: Q1, Q2, Q3, Q4	<input checked="" type="checkbox"/>	01/17/2018	01/17/2018	1.00	No Groups
<input checked="" type="checkbox"/> 5) 1308-4 SCIENCE-8TH Terms: Q1, Q2, Q3, Q4	<input checked="" type="checkbox"/>	01/17/2018	01/17/2018	1.00	No Groups

#9

*Category
nclass@home!

Include in Grade Calculation

*Standard/Grading Task
 Participation/Effort

Scoring Type: Points

*Total Points: 1

*Multiplier: 1

#10

#11

Delete Copy New Assignment Score Save Close