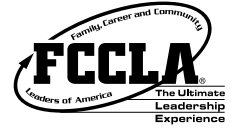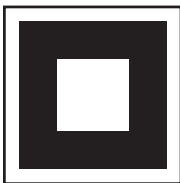# FCCLA Planning Process Overview

Identify Concerns

- brainstorm concerns
- evaluate listed concerns
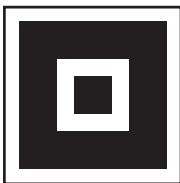- narrow to one workable idea or concern

Set a Goal

- get a clear mental picture of what you want to accomplish
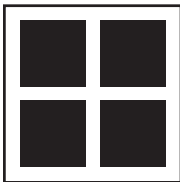- write it down
- evaluate it

Form A Plan

- plan how to achieve goal
- decide what, why, who, where, when, and how

Act

- carry out project

Follow up

- evaluate project
- thank people involved
- recognize participants